

HALTON BOROUGH COUNCIL



*Municipal Building,
Kingsway,
Widnes.
WA8 7QF*

12 May 2026

**TO: MEMBERS OF THE HALTON
BOROUGH COUNCIL**

You are hereby summoned to attend an Annual Meeting of the Halton Borough Council to be held in the Council Chamber, Runcorn Town Hall on Wednesday, 20 May 2026 commencing at 6.30 p.m. for the purpose of considering and passing such resolution(s) as may be deemed necessary or desirable in respect of the matters mentioned in the Agenda.

A handwritten signature in black ink that reads 'A. Jonsson'.

Chief Executive

-AGENDA-

Item No.		Page No.
1.	ELECTION OF MAYOR AND DEPUTY MAYOR To be moved by Councillor Abbott and seconded by Councillor Hill. “That Councillor Pamela Wallace be elected Mayor of the Borough for the Municipal Year 2026/27” To be moved by Councillor Thompson and seconded by Councillor Dourley. “That Councillor Mike Wharton be elected Deputy Mayor of the Borough for the Municipal Year 2026/27	
2.	APOLOGIES FOR ABSENCE	
3.	COUNCIL MINUTES	1 - 8
4.	THE MAYOR'S ANNOUNCEMENTS	
5.	DECLARATIONS OF INTEREST	
6.	MUNICIPAL ELECTION RESULTS 2026/27 To submit for information the municipal election results (see	9 - 14
7.	EXECUTIVE BOARD (SELECTION COMMITTEE) 19 MAY 2026 To formally approve the following recommendations of the Executive Board (Selection Committee). (N.B. The Executive Board will be meeting on 19 May 2026 to consider these recommendations. Any amendments will be reported to Council). a) Leader and Deputy Leader of the Council To be moved by the Mayor and seconded by the Deputy Leader:- “That Councillor Wharton be appointed as Leader of the Council for the Municipal Year 2026/27. To be moved by the Mayor and seconded by the Deputy Mayor: - “That Councillor Thompson be appointed as Deputy Leader of the Council for the Municipal Year 2026/27”.	

8. BOARDS, COMMITTEES AND PANELS

To be moved by the Mayor and seconded by the Deputy Mayor:

“That the following Boards, Committees and Panels be constituted with the membership as shown for the Municipal Year 2026/27”

(N.B. information regarding membership will be circulated as soon as possible.

9. APPOINTMENT OF SCRUTINY CO-ORDINATOR

To be moved by the Mayor and seconded by the Deputy Mayor:-

“To appoint a Scrutiny Co-ordinator for the Municipal Year 2026/27 as set out in the tabled document”

10. APPOINTMENT OF CO-OPTEE

To be moved by the Mayor and seconded by the Deputy Mayor:-

“That the following appointment be confirmed:

- 1) The appointment of Lydia Hughes as the Healthwatch Halton representative and non-voting Co-optee to the Health and Social Care Policy and Performance Board for the Municipal Year 2026/27.

11. APPOINTMENT OF OUTSIDE BODIES

To be moved by the Mayor and seconded by the Deputy Mayor:-

“That Council approve the appointments to the list of outside bodies circulated”.

12. EXECUTIVE BOARD PORTFOLIOS

The Executive Board Portfolio holders for the Municipal Year 2026/27 have been circulated for information.

13. UPDATES TO COUNCIL CONSTITUTION (MINUTE EXB117 REFERS)

Executive Board considered a report of the Director – Legal and Democratic Services, which sought approval of a number of changes to the Council’s Constitution.

RECOMMENDED: That Council approve the revised Constitution, including the matters set out in the appendices.

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14. ELECTION MATTERS

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RECOMMENDED: That Council appoint the Chief Executive Andrew Donaldson to carry out the Electoral Registration Officer Functions for the registration of Parliamentary and Local Government Electors and the Returning Officer Functions for Parliamentary, Local, Parish, Combined Authority Mayoral, Police & Crime Commissioner Elections and Referenda under all relevant legislation and to act as the Proper Officer for all related functions and relevant legislation with immediate effect.

15. ABSENCE OF A MEMBER

Under Section 85 of the Local Government Act 1972, permission is sought for:

- Councillor McDonough and Councillor Stretch to be granted a period of absence from attending Council meetings for a period of 6 months, due to personal reasons.

16. CIVIC SUNDAY

To note that the Mayor's Civic Sunday Service will be held at St Mary's Church, West Bank, Widnes, on 14th June 2026 at 10.00 am.